

# Return Merchandise Authorization Form



LTS RESEARCH LABORATORIES INC.  
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To submit a Return Merchandise Authorization (RMA) request, please complete the following form and submit via fax at 845-818-3590 or email to [qc@ltschem.com](mailto:qc@ltschem.com).

An RMA number will be issued following the submission and acceptance of this form. The merchandise in question may be returned only after the issuance of an RMA number. The RMA number must be clearly shown on the outside of the shipping package(s). Materials, equipment, and components that have been used and/or contaminated by hazardous substances will not be accepted without written approval by the Customer Service Center. This declaration may only be completed by qualified personnel.

Should you have any question concerning these forms please contact LTS at: **EMAIL: [qc@ltschem.com](mailto:qc@ltschem.com) PHONE: (800) 709-2808 EXT #2.**

Your Company Name: \_\_\_\_\_ LTS Customer Number: \_\_\_\_\_

Your Address: \_\_\_\_\_

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Purchase Order Number: \_\_\_\_\_ Lot Number: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Product (name, formula, part number, etc.): \_\_\_\_\_

Cause of return (attach pictures if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME (PRINT): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

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## (For LTS use only)

Assigned RMA Number: \_\_\_\_\_ Shipping Method: \_\_\_\_\_

Comments:

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\_\_\_\_\_